

TITLE I
Administrative

Chapter 1
SGA Membership

Section 1 Any person, subject to, and having paid the Student Activities Fee, shall be a member of the SGA for the period of calendar time to which her/his paid Student Activities Fee is applicable.

Chapter 2
Ex-officio membership

Section 1 Any person, defined by the Constitution of the SGA, the By-laws of the SGA or by Act of the SGA, as an ex-officio member of any body or agency of the SGA, shall be entitled to address that body during the conduct of said body's or agency's business, without the prior consent of said body or agency, but shall be prohibited from making any motion, casting any vote, counting toward quorum, or exercising any authority, not otherwise provided for by the Constitution of the SGA, the By-laws of the SGA, or an Act of the SGA.

Chapter 3
Cross Branch Service

Section 1 SGA members may hold elected or appointed office in more than one (1) branch of the government provided that no more than one (1) of said offices is at or above the rank of Executive Cabinet member, Senator or Student Judiciary member.

Chapter 4
Equal Opportunity Policy

Section 1 No person, having qualified for SGA membership in the manner prescribed by Title 1, Chapter 1, Section 1, of the By-laws of the SGA, shall be denied the rights and privileges of SGA membership, on the basis of age, marital status, physical ability, class, national origin, political affiliation, race, religion, sex or sexual orientation.

Chapter 5
SGA Code of Conduct

Section 1 No officer or agent of the SGA shall participate in any private business or professional activity, or have any direct or indirect financial interest which would place said officer or agent in a position where there is a conflict between that private interest and the best interests of the SGA.

Section 2 No officer or agent of the SGA shall use or allow the use of any SGA property, facilities, or personnel of any kind for any activity not officially sanctioned by the Constitution of the SGA, the By-laws of the SGA or an Act of the SGA.

Section 3 No person shall corruptly give, offer, or promise to any SGA officer or agent, any pecuniary or other benefit not authorized by the Constitution of the SGA, the By-laws of the SGA, or by Act of the SGA, for the past, present, or future performance or non-performance of an act which the person believes to have been, or the officer or agent represents as having been, within the official capacity of the officer or agent.

Section 4 No officer or agent of the SGA shall intentionally and wrongfully harm or threaten to intentionally and wrongfully harm any person by the performance or nonperformance of an act.

Section 5 No officer or agent of the SGA shall aid, advise, procure or in any other way directly induce

another to act in violation of the Constitution of the SGA, the By-laws of the SGA, or an Act of the SGA.

Chapter 6 Open Meetings

Section 1 All meetings of the Senate, Senate Committees, Sub-committees or Commissions, the Coordinating Council, Student Judiciary Hearings, the recognized bodies of the Area Governments and Agencies of the SGA, shall be open to the public at all times, and no action of any of the above named agents shall be considered binding, except when made at such a public meeting.

Section 2 The public shall be afforded reasonable prior notice of such meetings. Twenty-four (24) hours notice shall be presumed to be reasonable.

Section 3 Deliberative Sessions of the Student Judiciary, and meetings of the Elections Commission when they shall be assembled to count the ballots of an Election, shall be exempt from Title 1, Chapter 6, of the By-laws of the SGA.

Chapter 7 Public Records

Section 1 All official SGA records, unless otherwise provided for by the Constitution of the SGA, the By-laws of the SGA, or an Act of the SGA, shall be open for inspection, with reasonable supervision, by any person.

Section 2 An SGA officer or agent having custody of any official SGA records shall permit them to be inspected and examined at reasonable times, during reasonable working hours, and shall furnish certified copies thereof upon request.

Section 3 If the number of certified copies requested exceeds two (2), the SGA may assess a fee which shall not exceed the cost of duplication.

Section 4 The Constitution of the SGA, the By-laws of the SGA, and the Acts of the SGA shall be regularly compiled and updated on a single computer disk by the Secretary of Administrative Affairs, and copies of same shall be in the possession of the President, the Speaker, the Chief Justice, the Directing Attorney of Student Legal Services Office and the Campus Activities office.

Chapter 8 The Coordinating Council

Section 1 There shall be a Coordinating Council, which shall be charged with facilitating communication among the three branches of government.

Section 2 The Coordinating Council shall exercise no authority not otherwise provided for by the Constitution of the SGA or the By-laws of the SGA.

Section 3 The Coordinating Council shall be composed of the membership prescribed herein:

1. The President
2. The Speaker

3. The Chief Justice
5. The Area Governors
6. The Executive Cabinet
7. The Chair or her/his designee of each of the Standing Committees of the Senate.
8. Two (2) Senators appointed, upon a majority vote of the Senate membership in attendance at a scheduled meeting, by the Speaker.
9. Four (4) Senators appointed by the ALANA Caucus
10. The Student Coordinator of the Student Center for Educational Research and Advocacy, herein denoted SCERA.

Section 4 The Coordinating Council shall be co-chaired by the Speaker and the President, unless otherwise provided for by the Constitution of the SGA or the By-laws of the SGA.

Section 5 The President, the Speaker, the Chief Justice and the Executive Cabinet, shall serve on the Coordinating Council for their term of office, as prescribed by the Constitution of the SGA or the By-laws of the SGA.

Section 6 The Chairs or their designee of the Standing Committees of the Senate, the appointed ALANA Caucus members, the appointed Senator, and the Student Coordinator of SCERA, shall each serve for one (1) Senate Session.

Section 7 The Coordinating Council shall meet at least once a month.

Chapter 9

The University Student Trustee

Section 1 The University Student Trustee shall be elected in a manner prescribed by the General Laws of the Commonwealth of Massachusetts and Title VIII of the By-laws of the SGA, and shall serve for the term of one (1) calendar year, here defined as July 1 to June 30.

Section 2 If a vacancy shall occur in the office of University Student Trustee, the Elections Commission shall call a Special Election to fill the vacancy.

Section 3 The University Student Trustee shall not be subject to impeachment or recall as prescribed by the Constitution of the SGA and the By-laws of the SGA, and shall not receive a pecuniary benefit for her/his service.

Chapter 10

Amendment to the By-laws of the SGA

Section 1 The By-laws of the SGA, unless otherwise provided for by the By-laws of the SGA, shall be amended upon a two-thirds (2/3) vote of the Senate membership in attendance at a scheduled meeting, and the approval of the Vice Chancellor for Student Affairs.

Section 2 To propose an amendment to the By-Laws of the SGA the motion must first be heard by the Administrative Affairs Committee. Upon receiving a positive recommendation by the Administrative Affairs Committee the sponsor of the motion must consult with the Directing Attorney of the Student Legal Services Office (or his/her designee). Upon consulting with the aforementioned, the motion can then be submitted to the Speaker's Office to be placed on the Senate's agenda.

Section 3 The exception to Title I, Chapter 10, Section 2 is all amendments to be made to Title VI, which would need a recommendation from the Ways & Means Committee, rather than the Administrative Affairs Committee.

Chapter 11
Definition of Calendar Days

Section 1 Calendar Days, unless otherwise provided for in the Constitution or By-Laws, shall be defined as all days throughout the academic calendar with the following exemptions:

- I. Wednesday through Sunday of the Thanksgiving Recess
- II. The first Saturday through the Second Sunday of the Spring Recess